

## NOTTINGHAM CITY COUNCIL

### 28 Day notice of Key Decisions and items to be discussed in private

#### **Commissioning and Procurement Sub-Committee 13 March 2018** **– published 9 February 2018**

Details of Key Decisions and items to be discussed in private, to be taken by the Commissioning and Procurement Sub-Committee.

The dates shown in the attached notice are the earliest anticipated and decisions may be later if circumstances change.

Any additional reports to be taken to the above meeting, or any changes made to the reports identified on this notice will be published on separate notices.

If you feel that any decisions or reports which are to be discussed in private\* should be taken in public, please contact the Head of Legal and Governance at Loxley House, Station Street, Nottingham, NG2 3NG, or via email [constitutional.services@nottinghamcity.gov.uk](mailto:constitutional.services@nottinghamcity.gov.uk) with your reasons, no later than 28/02/2018. This will enable us to issue a response at least 5 clear days before the day of the meeting concerned.

If any other documents relevant to the items included in the 28 day notice are to be submitted to the decision maker(s) they will be made available on the Council's website or on request from [constitutional.services@nottinghamcity.gov.uk](mailto:constitutional.services@nottinghamcity.gov.uk) provided they are not exempt (ie due to be discussed in private).

\*Items to be discussed in private are those that will involve the disclosure of confidential information or exempt information under the stated category (paragraph number) of Schedule 12A of the Local Government Act 1972 and when the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Copies of the documents to be submitted to the decision taker can be obtained from Loxley House, Station Street, Nottingham (unless stated otherwise)

**Contact colleague**   **Kate Morris, Governance Officer**, [kate.morris2@nottinghamcity.gov.uk](mailto:kate.morris2@nottinghamcity.gov.uk)

	Item to be considered Key Decision = KD	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
1.	Contract for the production, printing and despatch of Council Tax annual and weekly billing, reminders, Benefit statements and associated documents - Key Decision	13 March 2018	Open	Antony Snape, Team Leader, Revenues and Benefits Business Support Tel: 0115 8763890 <a href="mailto:antony.snape@nottinghamcity.gov.uk">antony.snape@nottinghamcity.gov.uk</a>
2.	Crime & Drugs Partnership Contract Approvals 18/19 - Key Decision	13 March 2018	Fully exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because it is commercially confidential. Report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because it would reveal provisional tender amounts and potentially prejudice any future tender exercise.	Lucy Putland, Tel: 01558765732 <a href="mailto:lucy.putland@nottinghamcity.gov.uk">lucy.putland@nottinghamcity.gov.uk</a>

### **COMMISSIONING AND PROCUREMENT SUB-COMMITTEE MEMBERS**

Councillor Graham Chapman – Resources and Neighbourhood Regeneration

Councillor Jon Collins – Strategic Infrastructure and Communications

Councillor Nick McDonald – Adults and Health

Councillor David Mellen – Early Intervention and Early Years

Councillor Toby Neal – Community and Customer Services

Councillor Dave Trimble – Leisure and Culture

Councillor Jane Urquhart – Planning, Housing and Heritage